**Introduction of Charging**

From 1st April 2016 the Oxford University Museums (The Ashmolean, The Museum of the History of Science, The Museum of Natural History, and the Pitt Rivers Museum) will be introducing charging for their education sessions for schools. The income realised through school charges will help sustain the museums’ award winning schools’ service.

**Bookings and Enquiries**

Group visits must be pre-booked. Availability for guided activities is normally limited to certain days of the week.

The Museum is normally open to the public from 12 – 5pm Tuesday to Friday, 10am-5pm on Saturday, and 2-5pm on Sunday, but educational visits can take place at any time during normal working hours, 9am-5pm, including Mondays when the Museum is normally closed.

**Primary bookings:**

Please email primary@mhs.ox.ac.uk (preferable) or telephone 01865 277297. Primary sessions can usually be booked for Mondays and Wednesdays, although with notice other requirements may be accommodated.

**Secondary and post-16 bookings:**

Please email secondary+post16@mhs.ox.ac.uk (preferable) or telephone 01865 277297. Secondary and post-16 sessions are generally available from Wednesdays to Fridays.

**Charges**

<table>
<thead>
<tr>
<th>Session</th>
<th>Max Numbers</th>
<th>Charge</th>
</tr>
</thead>
<tbody>
<tr>
<td>Primary school workshops (KS1, KS2) facilitated by Education Officer</td>
<td>32</td>
<td>£100</td>
</tr>
<tr>
<td>Secondary school science workshops (KS3,4,5) facilitated by Education Officer</td>
<td>30</td>
<td>£100</td>
</tr>
<tr>
<td>Bespoke sessions including school programmes (full day, selection of workshops, extended projects)</td>
<td>Flexible</td>
<td>Contact us</td>
</tr>
<tr>
<td>Introduction to the museum for secondary Art groups (20 minutes)</td>
<td>30</td>
<td>£35</td>
</tr>
<tr>
<td>Introduction to the museum for secondary Science groups (20 minutes)</td>
<td>30</td>
<td>£35</td>
</tr>
<tr>
<td>Self-guided groups</td>
<td>30</td>
<td>Free (but must book)</td>
</tr>
</tbody>
</table>

VAT is not normally applicable.

Exemptions apply to SEN schools/units and groups of students from higher education courses that are supported by HEFCE funding.

**Booking procedures**

1. Please use the contact details above to enquire about times and availability.
2. We will then send you a booking form along with our terms and conditions.
3. On return of the booking form you will receive a booking confirmation which will include advice on methods of payment.

FAQs

Please click on the link for Charging FAQs.

Supervision

Normally we require a staffing ratio of at least 1 adult to 10 children.

Numbers

The number of students that can be accommodated in a single visit will depend on the nature of the activity. This may vary between 25-50 students. Please direct enquiries to the relevant Education Officer.

Toilets and Cloakroom

The Museum has toilets that are for use by school groups. However, there are only two toilets and group leaders are advised to plan accordingly. Facilities for storing coats and bags are also limited; there is no lockable storage, but personal belongings can be left in designated areas in the basement gallery at the owner’s risk.

Disabled Access

Unfortunately, due to the age and configuration of the building, the Museum has limited wheelchair access. Please speak to an Education Officer for details if you are planning to visit and require disabled access.

Parking and Coaches

The Museum is unable to provide parking facilities for visitors. Coaches are able to drop-off and pick-up in Broad Street or in nearby Parks Road opposite the Oxford University Museum of Natural History from which the Museum is a short walk. Parking for coaches and minibuses is available at the city’s Redbridge Park and Ride.

Broad Street Museum location map
Lunch

We have no regular lunch facilities at the Museum although occasionally it may be possible to book the education room for this purpose which has a maximum capacity of 27. In fine weather lunch can be eaten in the University Parks which is a short walk away, or on the lawn outside the Museum of Natural History on Parks Road. No eating or drinking is allowed in the Museum. Alternatively, you may wish to enquire at one of the following possible lunch venues which are all nearby and available at very reasonable rates:

- Wesley Memorial Hall, New Inn Hall Street, Oxford OX1 2DH.
  Tel. 01865 243216
  Email: churchoffice@wesleymem.org.uk – can accommodate 60-70 pupils
- St. Michael at Northgate, Cornmarket Street, Oxford OX1 3EY.
  Tel. 01865 240940 – 50-60 pupils
- New Road Baptist Hall, New Road Baptist Church, Bonn Square, Oxford OX1 1LQ.
  Tel. 01865 798235 – 50-60 pupils

Shop

There is a museum shop with a small selection of items which is open during normal museum opening hours.

Child Protection and Risk Assessments

In common with all the University museums, the Museum operates a child and vulnerable adult protection policy. Please contact an Education Officer for further information about this policy.

For a General Risk Assessment for visits to the museum please see our MHS Risk Assessment (general visits 2017)

For the Museum’s Child Protection Policy please see our Child Protection Policy

Combined visits to Oxford University Museums

You may wish to consider combining your visit to the Museum of the History of Science with a visit to one or more of the other Oxford University museums and collections. Details of their education programmes can be found at http://www.museums.ox.ac.uk